

Minutes of the Judiciary and Law Enforcement Committee – September 12, 2003

Chair Stamsta called the meeting to order at 8:30 a.m. Supervisor Swan led the committee in the Pledge of Allegiance.

Present: Chair Duane Stamsta, Kathleen Cummings, Keith Harenda, Mareth Kipp, Joseph LaPorte, William Mitchell, David Swan. Supervisor Cummings arrived at 8:32 a.m. Supervisor LaPorte arrived at 8:33 a.m. Supervisor Harenda arrived at 8:42 a.m.

Also Present: Sheriff Dan Trawicki, Jail Administrator Mike Giese, Legislative Policy Advisor David Krahn, Public Works Director Rich Bolte, Emergency Management Coordinator Jim Malueg, Building Operations Manager Mark Keckeisen, Judge Kathryn Foster, Judge Michael Bohren, Medical Examiner Dr. Lynda Biedrzycki, Senior Budget Analyst Mike Baniel,

Approve Minutes of August 15, 2003.

MOTION: Kipp moved, Swan second, to approve the minutes of August 15, 2003. **Motion carried:** 4-0.

Correspondence

- CJCC Monthly Activity Report for September 2003
- Letter from Paul Boucher to Supervisors regarding his budget and personnel
- Year-to-date jail population statistics for 2003
- Flyer from the Institute for Law and Policy Planning announcing programs they offer

Supervisor Cummings arrived at 8:32 a.m. Supervisor LaPorte arrived at 8:33 a.m.

Executive Committee Report:

Stamsta advised of the following issues discussed at the last Executive Committee meeting.

- Three late tax appeals. Two were denied and one was approved.
- Ordinance 158-O-061: Suspend Section 11-4, Waukesha County Code of Ordinances Governing Funding for Federated Library System.
- Capital Projects Plans relative to Information Systems, Parks and Land Use, Department of Public Works Transportation Projects

Supervisor Harenda arrived at 8:42 a.m.

Reports by Committee Member Liaisons

Public Works - Swan said the Executive Committee would talk about Public Works Department capital projects at length on September 29.

Future Meeting Dates

- October 3 a.m./p.m.
- October 10 a.m./p.m.
- October 17 a.m./p.m.

Consider Proposed Ordinance: 158-O-060 Accept Reimbursement for Equipment Supporting Sheriff's Department Participation in Federal Anti-Terrorism Task Force.

Trawicki and Giese were present to discuss this ordinance.

MOTION: Swan moved, Cummings second to approve Ordinance 158-O-060: Accept Reimbursement for Equipment Supporting Sheriff's Department Participation in Federal Anti-Terrorism Task Force.

Motion carried: 7-0.

Legislative Update

Krahn passed out and reviewed the Legislative Update current as of September 12, 2003. He said AB 61 is now law. This gets the ball rolling for enhanced 911. The PSC will write the rules as to how the process will move forward. He doesn't anticipate this coming before the board until after the first of the year.

Kipp asked if the Executive Committee supported SB51? Krahn said yes they had. Kipp said she changed her mind and no longer supports this bill. Krahn said he would make note of that and also inform the CJCC of the bill.

Review Capital Projects in the Proposed 2004-2008 Plan for which the Committee Has Budget and Policy Oversight.

Cerreta, Bolte and Wells were present to discuss these issues.

Project 13 WC Communications Center - Bolte said the center is well under construction. The project is as planned, on budget and moving forward. The building itself was covered in the 2003 budget and came in \$400,000 under budget. The money in the project for 2004 is for equipment and furnishings inside the building. The capital bus tour will visit the center on September 19.

Project 11 Justice Facility Project Phase I - Bolte said this project is going very well. The bid packages are currently out on ten projects and are due back September 25. He is optimistic that costs will come in on budget or below.

Mitchell asked if the basement would be put in? Bolte said yes, the basement will be poured.

Kipp asked how can the bidding on this project come in so well, when the bidding on the Retzer project is so high? Bolte said the construction manager is asking companies he is familiar with to submit bids. Bolte said he can't really say what the cost of the project will be until he sees the bids. If the bids come in over budget, they will have to look at alternatives to keep costs down and come in under budget.

Stamsta said the major change in the project is the cost, why is that? Baniel said it is based on the construction scheduled and how the project progresses.

Project 12 Justice Facility Project Phase II - Bolte said this project is going as planned. The design work will begin in 2006 and construction in 2007-2008.

Project 10 Courthouse/Admin., Center Security - Maleug and Keckeisen were present to discuss this project. Maleug said security hardware has been installed at "employee" entrances. In October staff will begin accessing doors with access cards. Keckeisen said people should be aware of "tailgating." If someone tries to enter the building behind you and you don't know them, you should ask them to enter through the main entrances.

Keckeisen said the change of scope for this project has to do with three items. One item is the additional x-ray machines to be used for screening parcels. Policy on this has not yet been developed. The second item is to segregate the administration building from the courthouse. Currently the buildings are set up with access as if it is one building. This change will control access of people between the two buildings. The third item is available funding to make changes as necessary to things such as the card readers and for other unanticipated issues.

Keckeisen said at this point we are installing cameras at doors two, 35 and the loading dock. Those cameras will record digitally. Maleug said Federal Terrorism or Domestic Preparedness Equipment Grants would cover the x-ray machines. This project will not proceed without grant funding. We should hear by the end of this month if this funding is approved. He is optimistic that we will get the funding.

Project 9 Courthouse/Courtroom Remodel – Phase III - Foster said she wanted to express her concerns for falling ceiling tiles in courtrooms and board room and the possibility of lawsuits and injuries. She will be talking to maintenance to check out the safety of the rooms. Bolte said depending on the nature of the project, they will address it as needed.

Kipp said if and when Phase II goes into effect, are these projects that need to be done whether or not we created the six new courtrooms? Foster said yes. There are courtrooms that need remodeling. They did remove three rooms from the renovation list. There are courtrooms that need remodeling for security reasons and to set them up for jury trials. We will be gaining courtrooms in this process. We are replacing and adding on to G49 which is a busy courtroom. There are changes in technology as to how attorneys show demonstrative evidence and so the rooms need to be updated to handle these changes.

Stamsta asked why is this a new project? Bolte said it is actually a continuation of an old project to remodel courtrooms. The master space plan on the third floor is something that we will be working on with the County Board. Foster said this project bid out higher than anticipated and the project had to be reconfigured to handle the new budget numbers. Foster said her biggest concern is that the project eventually gets done.

Bohren said another aspect of this project is security. There are five judges who handle criminal courts and people form the jail. Two of the five judges have direct access to the jail. The other three have the criminals walked down the hallways. This project includes giving direct access to the jail to commissioner courtrooms and making the area more secure. Family court can be just as insecure as criminal court due to the volatility of the people coming before the judges.

2003 Six Month Budget Status Update – Medical Examiner

Baniel handed out the Budget Status Report Year-to-Date: June 20, 2003 for the Medical Examiner. Biedrzycki handed out and reviewed the Medical Examiner Six Month Budget Report to JLE Committee dated September 12, 2003. As of June 30th, they have spent 45.4% of total budgeted expenditures including 45% of total personnel expenses, 36% of total operating expenses and 71% of total interdepartmental charges. The interdepartmental charges are taken from the accounts at the beginning of the year. She doesn't expect any overages in expenditures. Revenues are slightly delayed with 39% of the budgeted amount collected to date.

Biedrzycki reviewed the statistical information as outlined in the handout for the last ten years including county population, number of deaths, cases investigated, autopsies, etc. Year-to-date they have had 33 traffic fatalities. If accidents continue at this rate, they will have 46 cases in her office for the entire year. In 2002, they had 28 motor vehicle fatalities. She isn't sure yet how this will affect her overall 2003 budget.

Motion to adjourn:

MOTION: Swan moved, Mitchell second to adjourn the meeting at 11:00 a.m. **Motion carried:** 7-0.

Respectfully Submitted,

Kathleen M. Cummings
Secretary